

# SANDBURG

MIDDLE SCHOOL



## **We are the Sandburg Lions, we carry ourselves with PRIDE!**

### **Robbinsdale Area Schools Mission**

The mission of Robbinsdale Area Schools is to inspire and educate all learners to develop their unique potential and positively contribute to their community

### **Robbinsdale Area Schools Unified District Vision**

Robbinsdale Area Schools is committed to ensuring every student graduates career and college ready. We believe each student has limitless possibilities and we strive to ignite the potential in every student. We expect high intellectual performance from all our students. We are committed to ensuring an equitable and respectful educational experience for every student, family and staff member, focusing on strengths related to:

- Race
- Culture
- Ethnicity
- National Origin
- Home or First Language
- Socioeconomic Status
- Sexual Orientation
- Age
- Gender
- Physical Appearance
- Religion
- Ability

### **Sandburg Middle School Mission & Vision Statements**

#### **Mission Statement**

In an environment of mutual trust and respect, Sandburg Middle School will, in partnership with parents and community, enable all children to learn and become productive caring citizens in an ever changing world.

#### **Vision Statement**

We are a learning community dedicated to maintaining a healthy educational environment where all students are supported to meet rigorous academic goals.



# Sandburg Middle School

2400 Sandburg Lane, Golden Valley, MN 55427

Main Office: (763) 504-8200

Main Office Fax: (763) 504-8231

Website: [www.sms.rdale.org](http://www.sms.rdale.org)

Facebook: <https://www.facebook.com/SandburgMiddleSchool281>

Twitter: @SandburgMS281

**Attendance line—763-504-8210**

**SCHOOL HOURS:** 8:00 am – 2:45 pm

## Staff Position

Principal - John Groenke

Assistant Principal - Jeffrey Stovall

Administrative Intern - Mary Jane Adams

Building Secretary - Becky Lowry

Guidance Counselor - Debbie Dragseth

Guidance Counselor - Rosinta Stromquist

Guidance Secretary - Wanda Hegland

Police Liaison Officer - Scott Goebel

Positive Climate & Culture Specialist - Racheal Robinson

School Nurse/Nurse's Office - Jana Schneider

Social Worker - Katie Kaminski

Psychologist - Paul Peterson

Special Education Supervisor - Monica Carson

Child Nutrition - Adrienne Gooley

First Student Transportation

## Phone

763-504-8201

763-504-8202

763-504-8206

763-504-8205

763-504-8220

763-504-8221

763-504-8219

763-504-8217

763-504-8227

763-504-8222

763-504-8204

763-504-8218

763-504-8203

763-504-8213

763-504-8107



## Sandburg Middle School 2018-19

### 2018

AUG 23-24 WEB Leader Training @ SMS  
-8:00am-1:00pm  
AUG 21 Chromebook Distribution (7th & 8th) 3-8pm  
AUG 23 Chromebook Distribution (7th & 8th) 5-8pm  
AUG 29 Open House - 6:00-8:00pm  
AUG 31 WEB Gr 6 Orientation – 9:00am-1:00pm  
SEP 03 NO SCHOOL – Labor Day  
SEP 04 First Day of School  
SEP 13 Picture Day  
SEP 18 SPA Meeting – Media Center  
Parent Meeting 7:00-8:00pm  
SEP 24 Parent Teacher Conferences 3:00-8:00  
pm  
SEP 27 Parent Teacher Conferences 3:00-8:00  
pm  
OCT 12 Picture Retakes  
OCT 16 SPA Meeting – Media Center  
Parent Meeting 7:00-8:00pm  
OCT 18 NO SCHOOL – Ed. MN  
OCT 19 NO SCHOOL – Ed. MN  
NOV 01 Gr 8 Parent Preview Night @ AHS, 6:30 pm  
NOV 02 End of Quarter 1  
NOV 06 No School Election Day  
NOV 08 Activity Night, 6 th grade, 3-5 pm  
NOV 15 Activity Night, 7 th -8 th grade, 3-5 pm  
NOV 20 SPA Meeting – Media Center  
Parent Meeting 7:00-8:00pm  
NOV 21 NO SCHOOL  
NOV 22 NO SCHOOL  
NOV 23 NO SCHOOL – Thanksgiving  
DEC 24 Winter Break Begins

### 2019

DEC 22-JAN 05 NO SCHOOL-Winter Break  
JAN 07 School Resumes  
JAN 10 Gr 8 Parent Registration & Course Info,  
@ AHS, 7:00pm  
JAN 15 5th Gr. Parent Info Night @ SMS 6:00 pm  
JAN 16 Avid Parent Info Night @ SMS 6:00 pm  
JAN 18 End of First Semester  
JAN 21 NO SCHOOL-Martin Luther King Day  
JAN 22 NO SCHOOL  
FEB 19 SPA Meeting – Media Center  
Parent Meeting 7:00-8:00pm  
FEB 18 NO SCHOOL – President’s Day  
FEB 19 Parent/Teacher Evening Conference 3-8 pm  
FEB 21 Parent/Teacher Evening Conference 3-8 pm  
MAR 07 Activity Night, 6th grade, 3-5pm  
MAR 14 Activity Night, 7 th -8 th grade, 3-5pm  
MAR 22 End Quarter 3  
MAR 25-29 NO SCHOOL – Spring Break  
APR 01 School Resumes  
APR 16 SPA Meeting-Media Center  
Parent Meeting 7:00-8:00pm  
APR 19 No School  
APR 22 No School  
MAY 21 SPA Meeting-Media Center  
Parent Meeting 7:00-8:00 pm  
MAY 27 NO SCHOOL – Memorial Day  
JUN 05 Last Day of School



# 2018-19 Holidays/Holy Days Calendar

\*\*\*School is not in session on the days highlighted in gray\*\*\*

September 2018	October 2018	November 2018
3 Labor Day 10-11 Rosh Hashanah 19 Yom Kippur 24-25 Sukkot	1-2 Sh'mini Atzeret/ Simchat Torah 18-19 Ed.MN (No School)	6 Election Day (No School sponsored events 6-8 p.m.) 6 Professional Learning Day (No School) 22-24 Thanksgiving Break

December 2018	January 2019	February 2019
3-10 Hanukkah 24-Jan 4 Winter Break 24 Christmas Eve 25 Christmas 26-Jan 1 Kwanzaa	1 New Year's Day 7 School Resumes 21 Martin Luther King Day (No School) 22 Professional Learning Day (No School)	18 President's Day (No School)

March 2019	April 2019	May 2019
6 Ash Wednesday 21 Purim 25-29 Spring Break	19 Good Friday 21 Easter Sunday 22 Compensatory Day (No School) 20-27 Passover	6-June 5 Ramadan 27 Memorial Day

June 2019
1 Laylat al-Qadr 5 Last Day for Students 5-7 Eid al-Fitr 6 Commencement

**Note:** Jewish holy days begin at **sundown of the day preceding the holiday** and end at **nightfall** on the final day of observance.

The following days are Bahá'í Holy Days and are to be considered "excused" absences when school is in session: October 20, November 12, March 21, April 21, April 29, May 2, May 23.



# PRIDE Expectations

At SMS, we **have PRIDE**. Our students and staff demonstrate that they are:

**Persistence**

**Respect**

**Integrity**

**Diversity**

**Excellence**

**PRIDE** expectations apply everywhere SMS students and staff are: classrooms, hallways, restrooms, cafeteria, buses, field trips, etc.

Some ways we demonstrate PRIDE:

<b>Persistence</b>  <b>P</b>	<ul style="list-style-type: none"><li>● Having a growth mindset</li><li>● Asking clarifying questions</li><li>● Consistently demonstrating positive behavior</li><li>● Seeking help to better understand</li><li>● Continuing to try</li></ul>
<b>Respect</b>  <b>R</b>	<ul style="list-style-type: none"><li>● Being kind</li><li>● Allowing others to focus on learning</li><li>● Providing support</li><li>● Cleaning up after yourself</li><li>● Walking and talking in the hallway</li><li>● Using a quiet voice and school-appropriate language</li></ul>
<b>Integrity</b>  <b>I</b>	<ul style="list-style-type: none"><li>● Being honest</li><li>● Doing your work</li><li>● Taking responsibility for your mistakes</li><li>● Being where you are supposed to be</li></ul>
<b>Diversity</b>  <b>D</b>	<ul style="list-style-type: none"><li>● Appreciating differences and similarities</li><li>● Sitting with someone who doesn't have someone to sit with</li><li>● Helping others</li><li>● Considering multiple perspectives</li></ul>
<b>Excellence</b>  <b>E</b>	<ul style="list-style-type: none"><li>● Completing high quality work</li><li>● Following directions</li><li>● Being prepared with your materials</li><li>● Taking initiative</li><li>● Being a problem-solver</li><li>● Thinking creatively</li></ul>



## Academics

Students in all grades have the opportunity to take a variety of courses. Detailed course descriptions are available online at [www.SMS.rdale.org](http://www.SMS.rdale.org) under the Academics tab.

### Core Classes:

Springboard English 6-8, Physical Science 6, Life Science 7, Earth Science 8, Global Language 6-8 (Spanish or French), Reading, Mathematics 6-8 (Math 6, Pre-Algebra, Linear Algebra, High School Algebra I, High School Geometry), Social Studies

### Allied Arts Classes:

Art 6-8, AVID 7-8, Band 6-8, Choir 6-8, Orchestra 6-8, Physical Education 6-8, Health 7-8, Technology Education (Gateway to Technology), Extended Math, Family and Consumer Science 6 - 8

### Schedule Changes

Changes to a student's schedule will be considered for the following reasons:

- The student is misplaced in the class (determined by teacher).
- Change in a student's program of study.
- Error in scheduling on the school's part.
- Student has an irresolvable course conflict.

## After School Policy

The safety and welfare of our Sandburg Middle School students is our first and foremost concern, and we feel it is imperative that no students be in the building unsupervised at any time. Students waiting for rides after 3:00 pm must check in with the after school supervisor. Students are allowed to stay after school only if they are with a teacher or in a supervised activity.

This includes all sports – Students must be supervised by their parents if they wish to stay to watch a sporting event.

We encourage you to impress upon your child not to miss the bus in the afternoon. Sometimes extenuating circumstances do occur and a student might miss the bus. In these cases students must report to the office to wait for a ride or the activity bus. Students will be allowed to use the phone in this room to call for a ride if necessary. Students who are waiting after school for a ride will be supervised in the after school room

## Arrival to School

Students are to arrive at school between 7:35-7:50 am

There is no supervision for students who arrive before 7:35 am

Please do not allow students to walk to school or drop them off before 7:35 am. If there are special circumstances, call a principal to make special arrangements. Students dropped off between 7:35 and 8:00 should be dropped off at the main door.

### Late Student Drop-Off Procedures

If a student arrives late to school they must sign in at the main office. Please send a note or call the main office to explain the late arrival.



To maintain a secure learning environment, all exterior doors at SMS are locked. Visitors to SMS need to ring the buzzer in the foyer to gain entrance into the building. For the safety of students and staff, all visitors will have their driver's license or other identification checked when visiting Sandburg Middle School. We appreciate your patience with these procedures. It is with your cooperation and support that we are able to maintain Sandburg as a safe place for all students to learn.

## **Attendance**

### Compulsory Attendance Law

Minnesota State law requires that all children between eight and eighteen attend school every day that school is in session. Parents/guardians are responsible to make this happen. State law requires schools to send written notice to parents when a student has 3 or more full or partial day unexcused absences. If truancy persists after parental notification, the school administration can make a referral to the Hennepin County Attorney's Office for appropriate legal action. Good attendance is essential to learning.

The law must and will be strictly enforced.

RESPONSIBILITY FOR COMPLETING MAKE-UP WORK LIES WITH THE STUDENT.

### Absences

#### Leaving School Early:

If you are picking your student up from school early for any reason you will need to do the following:

- Send a note with your student to school stating the date, time and reason that the student is leaving school. The student will bring the note to the office in the morning to get a pass.
- Make sure the person picking the student up is listed in computer as a household member.

You or the person picking your child up is required to bring in a picture ID. For the safety of our students, **we will not release students to anyone without an ID.**

### Illness/Absence

Call the attendance line at 763-504-8210 each day your student is absent. Please state the student's name, spell the last name, give the reason for the absence, and state your relationship to the student. If you do not call by 9:30 am, Sandburg Middle School staff will contact you to confirm the absence.

### Athletics

Send a note with your student stating the date, time, activity, your signature, your phone number, and the person allowed to pick them up from school (i.e. Coach, another parent, etc...)

- A student may not participate in any activity or program if he or she has an unexcused absence from any class during the school day. If a student is suspended or removed from class, he or she may not participate in any activity or program that day. If absent for medical reasons, a note from a parent, or physician must be presented to clear the student for participation before the student participates in the activity or program.

### Vacations

Advanced Arrangement for Excused Absences: Arrangements are to be made in the front office with the attendance secretary at least four days in advance of family vacations, attendance at athletic events, etc. Students will receive an extended absence form to be given to each of their teachers for advance



assignments. While we understand that circumstances sometimes require students to miss school for special occasions, we feel it is vital to their education to be in school whenever possible to maintain a high level of learning. When students are gone from school there is always the potential for lowered classroom achievement.

### Excused/Unexcused Absences and Tardies

Make-up work is required for all days a student is absent. Students will be given a minimum of 2 days for each day absent to make up work. It is the student's responsibility to contact his/her teachers to determine what work needs to be made up. Please call 763-504-7119 to request homework after 2 days of absence. Teachers need 24 hours to gather homework for absent students.

Excused Absences: Sandburg Middle School reserves the right to determine if an absence is excused. The following are examples of excused absences: illness, death or serious family matter, medical or dental appointment, vacation, religious holidays, necessary court appearances, emergency conditions (fire, flood, etc.), official school outing, removal of student pursuant to suspension, noncompliance with state immunization requirements, pre-approved family vacation.

Unexcused Absences: Skipping class (truancy), missed the bus, tired, overslept, no transportation, or anything not related to illness, medical appointments, vacations, or religious holidays. Please try to make appointments before or after school hours. When this is not possible, a signed note must be turned in to the office before the day of the appointment. A pass will be issued for your student to report to the office at the designated time to be signed out by the parent/guardian. Students may only leave school with this pass or when on a school field trip. Students are not allowed to leave the school property from the time of their arrival until the end of the day.

Tardy to Class: Tardy means the student is not in the classroom and prepared to learn when the bell rings. Students are expected to be on time to class. Students who are tardy are subject to disciplinary action.

Consequences for being tardy to class include:

- Make up time: Students will be asked to make up time before or after school with the teacher
- Lunch Duty: Students are assigned lunch duty by the teacher. Students with lunch duty get their lunch first and help clean the lunch room during the last 3-5 minutes of lunch. They will help wash tables or sweep the floor.
- Lunch Detention: Students who receive a lunch detention will eat their lunch in the ADC room. They will eat a bag lunch and they will be asked to follow the rules in the ADC room during that time.

Students who continue to have chronic tardy issues will be subject to further disciplinary as determined by the team or school administrators.

Tardy to School: Students arriving tardy to school must have a signed note from his/her parent or guardian. Students arriving late should sign in with the office staff. If a student arrives at school after 8:10 AM with no note or phone call from a parent or guardian, disciplinary action may be implemented. Students MUST sign in at the office whenever they are late to school. School support staff will address chronic tardy issues. Please contact your grade level counselor if there are circumstances that may lead to chronic tardiness.

The school will determine whether a tardy is excused or not:



Excused Tardy to School: A tardy is excused for the following reasons: Dr. or dental appointment; student is ill in the morning; family or health emergency (verified by a physician).

Unexcused Tardy to School: A tardy arrival to school is NOT excused for the following reasons: missed the bus; overslept; can't find clothes; car doesn't start; alarm didn't work; etc.; or parent calls or comes in and states that it is their fault their student is late, missed bus, etc. Chronic or frequent unexcused tardies may add up to a half or full day unexcused absence.

## Fundraising

Students are not required to participate in SMS fundraisers. The Sandburg Parent Association organizes fundraisers for students at our school.

## Grading

The grading system at Sandburg Middle School will be A, B, C, D, NC, and I. The numerical values assigned and the grade definitions are listed as follows:

<b>A</b>	=	<b>4</b>	Outstanding achievement
<b>B</b>	=	<b>3</b>	Above average achievement
<b>C</b>	=	<b>2</b>	Average achievement
<b>D</b>	=	<b>1</b>	Below average achievement
<b>NC</b>	=	<b>0</b>	No credit
<b>I</b>	=		Incomplete*

\*Incomplete (I) will have no value in averaging grades. Pluses and minuses may also be given.

Each course for which a student enrolls, and the final grade received, will be carried on the permanent transcript and will be included in the final grade point average.

## Parent Portal

You can look up class information for your student from an internet compatible computer. This information includes grades, assignments, lunch account balance, and school contact information. Go to <http://learn.rdale.org> and click to get started. You will be required to contact the District 281 Education Service Center (Gretchen Cleveland at [gretchen\\_cleveland@rdale.org](mailto:gretchen_cleveland@rdale.org) or 763-504-8060) to obtain a password after you have registered with Parent Portal.

## Honor Roll

- All courses are counted when determining the honor roll.
- Any student who has a grade point average of at least 3.0 but less than 3.8 qualifies for the honor roll.
- Any student who has a grade point average of 3.8 or higher qualifies for the high honor roll.
- Students on the high honor roll or the honor roll are recognized at quarterly recognition ceremonies. Their names are also printed on a banner located in the hallway across from the guidance office.

Any student who has been on the high honor roll will be invited to participate in a high honors ceremony at the end of the school year. Students who were on the high honor roll one quarter will receive a bronze metal, two quarters a silver metal and three quarters a gold metal. Students who were on the high honor roll will receive an invitation in the mail to attend the high honor ceremony.



## Report Cards

Report cards are issued on a quarterly and mid-quarterly basis. Mid-quarter notices are sent home with students after they are printed. Quarter-End report cards will be mailed home to parents.

Quarter	Mid-quarter	Quarter End
1	10/02/2018	11/02/2018
2	12/04/2018	01/18/2019
3	02/13/2019	03/22/2019
4	05/08/2019	06/05/2019

## Student Progress Reports

We believe parents are our greatest partners and seek to communicate as often as needed, one way is through progress reports. All parents will receive a report during the middle of each grading period which is sent home with their student. Should teachers have additional concerns, more frequent progress reports may be sent home. We don't want to wait to communicate.

## Parent/Teacher Conferences

### Conference & Book Fair Schedule

#### Fall 2018

Sept. 24 3-8 pm  
Sept. 27 3-8 pm

#### Winter/Spring 2019

Feb. 19 3-8 pm  
Feb. 21 3-8 pm

Sandburg Middle School provides arena style parent/teacher conference opportunities in both the fall and spring. Parents will have the opportunity to meet with their student's teachers to discuss student goals, test results, class studies, student attitudes and school in general. Conferences also offer an opportunity for parents to meet with administrators, counselors and other support team members.

You may call your student's counselor and request an individual or team conference at any time. This can be useful if you feel you need more specific feedback than what was relayed through your student's teachers at parent/teacher conference night.

## **Lockers**

### Hall Lockers

Each student at SMS is assigned a locker, which is not to be shared with anyone. Lockers should be used to store only those items related to the educational program. The school is not responsible for lost or stolen items.

Although lockers are assigned for student use, lockers are school property. They may be opened by the school administration should an inspection be warranted. Any items found that could disrupt the educational program at Sandburg Middle School may be confiscated.

### Physical Education Lockers

Each student at SMS will also be assigned a locker in one of the physical education locker rooms and must bring a lock from home for his/her Phy. Ed. locker. Locks should be combination locks in the



master lock style. The same policies outlined for hall lockers apply to physical education lockers. They are to be used only for changes of clothing necessary for Phy. Ed. and sports activities. Combinations for locks should be kept confidential. Valuables, including Chromebooks should never be left unsecured in physical education locker room or locker. Sandburg Middle School is not responsible for lost or stolen items.

## Health Services

Students will be excused from class to see the health office staff during class if they are vomiting, bleeding, feverish, needing medication, or injured. The health office does not provide any medication or treatments, unless provided by the parent/guardian with written doctor orders, and written parent permission. The medication must be in the pharmacy bottle or store bottle (over the counter medication) for the health office to accept it. Parents are responsible for obtaining this information.

Any student requesting to not participate in physical education class due to health concerns will need a written doctor's note for the nonparticipation to be excused.

All students' immunization (shot) records must be compliant with Minnesota state law throughout the entire school year. Written notification will be sent to the student's parent/guardian if the records are not compliant throughout the school year. Exclusion from school will occur if records are not compliant.

All phone numbers for parents/guardians must be kept current so the school health office may reach family or an emergency contact in case of illness or injury. Changes in phone numbers or other contact information can be made in the guidance office.

Any accidents that take place in the school or on school grounds should be reported immediately to a staff member or the nurse's office.

## Lost and Found

There will be an assigned area for lost and found items. All clothing items are put in this area. All other items are kept in the school office. Label all clothing to make it easier to find if lost. Lost and found will be emptied monthly during the school year. Reminders are sent out via email prior to emptying out the lost/found and sending to donation.

## Multi-tiered Systems of Support

Support staff, including administration and representatives from the Special Education Department, meet weekly to discuss individual student interventions and programming needs. Teachers are invited to attend the meeting when they have insight regarding a student concern. Support staff work collaboratively to coordinate student services and initiate interventions, assessments, and referrals. The MTSS is one link in the referral process to: Special Education and other support services and programs.

### Other Support Services

Please contact the District Office for the contact person for each specific support service at 763-504-8000.

- Native American Advocate 763-504-7078
- Liberian Advocate 763-504-7746
- Spanish Bilingual Home School Liaison 763-504-7981



Any of the Sandburg Middle School support staff can be reached by calling 763-504-8200

### **Nuisance Objects**

Any object that causes a disturbance or distraction from the learning process in school is considered a nuisance object. These objects may include: balls, stuffed animals, cameras, cell phones, headphones, CD players. Nuisance objects will be confiscated and held in the principal's office to be picked up after school by a parent. Consequences will apply as per the district discipline policy.

### **Questions/Concerns**

If a concern should arise, please contact the teacher or staff member who is directly involved and can assist you. We believe direct interaction with our staff results in a positive resolution for all people involved. If you feel that this situation needs further attention, please feel free to contact the proper grade level administrator.

### **Religious Holidays**

The school is happy to cooperate with churches, synagogues, and mosques in observance of religious holidays and special services. A student wishing to be excused for a religious service or holiday must bring a written excuse signed by a parent or guardian. The school district recognizes a student's absence from school on religious holidays as an excused absence, without penalty on scholastic or attendance records.

### **School Breakfast**

Breakfast is served daily from 7:45 AM until 8:00 AM for those who wish to participate. The cost is \$1.40. Students eating breakfast are expected to report to the cafeteria immediately upon arriving at school. Students should not go to their locker until they have finished eating.

### **School Lunch**

We recommend keeping a balance of at least five lunches in your student's account, however you may deposit as much as you like. Account balances will be carried over to the next school year. Account balances may be used to purchase meals or a la carte items. Refunds will be given only when a written parental request is received. Due to the large number of unpaid lunches, charging is not allowed. The cost for middle school lunch is \$2.70.

### **School Closing**

In case of inclement weather, school may be closed. Do not call school for this information; instead, listen to WCCO 830/AM radio, KARE 11-TV and KSTP-TV. Watch or listen for "Robbinsdale Area Schools". Updates are also often listed on the school district website, twitter or Facebook pages. In the event that school should close early, parents should make special arrangements with children so that they know where to go after school.

### **Selling/Solicitation Policy**

Sandburg Middle School students may not sell any items in school. Students are expressly prohibited



from selling candy, gum, etc. during the school day. This includes any and all fundraising items.

## **Student Activities**

For more detailed descriptions please see our [Sandburg Middle School Activity Program Guide](#)

### Activity Nights

Each Grade level may have up to two student activity nights they may attend during the course of the school year. Only students enrolled at Sandburg may attend. Students will buy tickets at the door to participate in the evenings events. Activity nights feature music, dancing, pizza, games and prizes. Parents must provide transportation for students to and from the event.

### Competitive and Intramural Sports

*Fall (Quarter 1):* Co-Ed Soccer (grades 6-8)\*, Girls' Volleyball (grades 7-8), Girls Swim Club (grades 6-8)\*, Girls Tennis (grades 6-8)\*

*Winter I (Quarter 2):* Girls Basketball (grades 7-8), Wrestling (grades 6-8)\*

*Winter II (Quarter 3):* Boys Basketball (grades 7-8)\*, 6th grade Co-ed Basketball\*

*Spring (Quarter 4):* Boys and Girls Track (grades 6-8)\*, Boys Tennis (6-8)\*

Students also have an opportunity to participate in some team sports at Armstrong High School. These are available to 7th and 8th grade students.

*Fall (Quarter 1):* Boys' and girls' Cross-country, and Girls' Swimming

*Winter I (Quarter 2):* Boys' Swimming

*Spring (Quarter 4):* Boys' and Girls' Golf, Boys' and Girls' Track, Boys' tennis

All Competitive and Intramural sports at Sandburg Middle School are tentative and will be based on the number of students who want to participate. Grade 6 students may participate in the athletic intramural opportunities. Sixth grade students will be given the opportunity to compete at the interschool level when an opposing school also has 6th grade participants.

### Enrichment, Expansion and Performance opportunities:

Yearbook, National Junior Honor Society, Leadership Club, Chess Club, Math League, Dare to be Real, Step Team, Musical, Destination Imagination, WEB leaders (8th), Dreams Group (multicultural student-led group supporting social and academic growth), ALC (Targeted Services), All District Band and Orchestra, Jazz Band, and Select Choir.

### WEB

WEB is a middle school transition program that welcomes 6th graders to SMS and makes them feel comfortable throughout the first year of their middle school experience. WEB, an acronym for Where Everybody Belongs, is built on the belief that students want to, and can, help other students succeed. The WEB program trains members of the 8th grade class to be WEB Leaders; as positive role models, motivators, leaders and teachers who guide 6th graders to discover what it takes to be successful in middle school.

### Activity Buses

Activity route transportation is only available for students participating in a supervised after school activity with a coach or teacher. Students must have a pass from the activity supervisor to board the activity bus. Activity buses will depart SMS at approximately 4:15 p.m., Monday through Thursday. Buses depart from the front of the building, routes are posted in the front foyer. Students living in the Robbinsdale Middle School attendance area will be shuttled to Cooper where they will board an activity



bus at Cooper to their neighborhood. Only students in activities may ride the activity bus. Students participating in after school activities who choose not to ride the activity bus must be picked up by 4:30.

ON GAME DAYS PARENTS/GUARDIANS ARE RESPONSIBLE TO PROVIDE TRANSPORTATION after an event, as no activity bus is available. Parents must pick up their child in a timely manner on game days. Assume your child will return to Sandburg Middle School by 5:30 p.m. Parent may take their student home from away events provided the coach is notified. Out-of-district students who receive special transportation must work with their coach to arrange for transportation.

**Students not participating in an after school activity will not be provided activity route transportation unless previously arranged through their grade-level administrator.**

### Fees

The School Board requires an activity fee to help offset a portion of the program cost.

Fee structure:

Interscholastic athletics	\$46.00
Activities and clubs	Varies
Intramural athletics	\$20.00

Some activities may have additional cost for materials. This information will be shared with students during the informational sessions prior to signing up for the activity. There is a district fee maximum of \$700.00 per family. Once that amount is reached by a family, no further fees will be charged for the remainder of the school year. Students who receive reduced lunch rates will pay half of the scheduled fee. Students receiving free lunch will have the fee waived.

### Communication

Should parents have any questions relating to any of our activities, please feel free to call the coach or the activity's advisor. Questions relating to Sandburg Athletics policies should be directed to the Athletic Director, Katrina Johnson at (763) 504-8288 or [katrina\\_johnson@rdale.org](mailto:katrina_johnson@rdale.org).

Activities Information Line  
763-504-8290

The purpose of this line is to provide the day, time and location of games and other school events your student(s) may be involved with.

## **Student Recognition**

### Student of the Month

Each month our teachers select students who model PRIDE behavior. Students get a certificate, their name on the electronic outdoor board and on the website, and a pass to get into the lunch line first for the week.

### Honor Roll

Each quarter, students may earn Academic Honor Roll through their work in class. Students who earn a 3.0-3.79 GPA are recognized on the Honor Roll. Students who earn a 3.8 or higher GPA are recognized on the High Honor Roll.

### High Honors Ceremony



In May of each year, students who were on the high honor roll are invited to attend a High Honors Ceremony. Students who were on the high honor roll for one quarter are awarded a bronze medal, two quarters are awarded a silver medal, and three quarters are awarded a gold medal.

### Recognition ceremonies

Our students participate in quarterly recognition ceremonies. We celebrate our students' achievements in academics, fine arts, athletics, school clubs, and leadership groups.

### Positive Postcards

Teachers mail home a postcard highlighting students academic or behavioral achievement.

## **Technology**

### Schoology

Schoology is a social network that Robbinsdale Area Schools uses to share academic content between staff and families. Teachers use the gradebook component in Schoology. Families are encouraged to check Schoology frequently for student grades in real time. Students can access course materials via [www.learn.rdale.org](http://www.learn.rdale.org)

### Infinite Campus

Infinite Campus is used for recordkeeping. Students and families can log in to see class schedule, attendance, etc. There is also a smart phone app for Infinite Campus. If you do not already have a login please contact Gretchen Cleveland at [gretchen\\_cleveland@rdale.org](mailto:gretchen_cleveland@rdale.org) or 763-504-8060.

### Chromebooks

Every student at SMS will receive a Chromebook to use for academics. These will be used in class and at home to personalize learning for our students. PRIDE expectations apply to the use of Chromebooks.

Families are expected to pay an insurance fee each year. See our website for more detailed information. [http://www.rdale.org/pages/rdale/Parents/Personalized\\_Learning\\_PerL\\_/Middle\\_School\\_Families](http://www.rdale.org/pages/rdale/Parents/Personalized_Learning_PerL_/Middle_School_Families)

### Lost or Destroyed Textbooks/Chromebooks

The school will charge an appropriate replacement fee for textbooks, workbooks, library books or technology equipment lost or destroyed by students. Please be responsible with school property and return any books you have used to the appropriate teacher or the media center. Textbook fines follow you to high school and you will not be awarded a diploma until all fines are paid. Students must return the same textbook that was originally assigned to them.

Only the Chromebook itself is covered by insurance. Any other accessories (charger, case, pouch and strap) that are damaged or lost will result in a replacement charge.

### Personal electronic devices

Students may choose to bring personal electronic devices to school. **SMS is not responsible for lost or stolen items and asks that students keep these items locked in their lockers.** Students are not allowed to use their cell phones from 8:00 am - 2:45 pm in the hallways, common areas, or in classrooms. If a student is using a cell phone inappropriately during the day, it will be confiscated and a parent will need to pick it up in the main office.

## **Valuables**

Every year some students lose valuable or sentimental items. We discourage students from bringing



these items and other valuable items to school. Please, do not be large amounts of money to school. Sandburg Middle School has no way to replace stolen or lost money or valuables.

**2018-19 SMS DAILY ROTATION**

DATE	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
SEP 4-7	X	1	2	3	4
SEP 10 - 14	1	2	3	4	1
SEP 17 - 21	2	3	4	1	2
SEP 24 -28	3	4	1	2	3
OCT 1 - 5	4	1	2	3	4
OCT 8 - 12	1	2	3	4	1
OCT 15 - 19	2	3	4	X	X
OCT 22 - 26	1	2	3	4	1
OCT 29-NOV 2	2	3	4	1	2
NOV 5 - 9	3	X	4	1	2
NOV 12 - 16	3	4	1	2	3
NOV 19 - 23	4	1	X	X	X
NOV 26-30	2	3	4	1	2
DEC 3 - 7	3	4	1	2	3
DEC 10 - 14	4	1	2	3	4
DEC 17-21	1	2	3	4	1
JAN 7 - 11	2	3	4	1	2
JAN 14 - 18	3	4	1	2	3
JAN 21 - 25	X	E	4	1	2
JAN 28 – FEB 1	3	4	1	2	3
FEB 4 - 8	4	1	2	3	4
FEB 11 - 15	1	2	3	4	1
FEB 18 - 22	X	E	2	3	4
FEB 25– MAR 1	1	2	3	4	1
MAR 4 - 8	2	3	4	2	3
MAR 11 - 15	3	4	1	2	3
MAR 18-22	4	1	2	3	4
APR 1-5	1	2	3	4	1
APR 8 - 12	E	2	3	4	1
APR 15 - 19	2	3	4	1	X
APR 22 - 26	X	2	3	4	1
APR 29 – MAY 3	2	3	4	1	2
MAY 6 - 10	3	4	1	2	3



MAY 13 – 17	4	1	2	3	4
MAY 20 - 24	1	2	3	4	1
MAY 27 – 31	X	2	3	4	1
JUN 3 – JUN 5	2	3	4	X	X

### Visitors

Parents are always welcome to visit our school. Please bring picture ID for security purposes. All visitors must first check-in at the front office, sign-in and display a visitor badge while in the building.

Only currently enrolled Sandburg Middle School students are allowed in the school building or at school sponsored events. Student visitors must make an appointment with the guidance department and have the approval of a principal. This includes all school-sponsored activities.



